Scan PA!

This project will provide equipment and training to District Library Centers and Library Systems to support the digitization of materials held in libraries and by the residents of the communities they serve. Please return your signed agreement form to support@hslc.org or fax to: 215-222-0416.

District Center/Library System Commitments

- Agree to create at least one POWER Library PA Photos and Documents collection
- Agree to assign at least one person for training on the use of the equipment and to serve as the PA Photos and Documents Project Collection manager(s).
- Agree to offer scan services to the public once per year.
- Agree to promote your PA Photos and Documents collection (e.g. website, newsletter, flyer, bookmark, etc.). Promotion must include the POWER Library funding attribution on publicity and outreach (as shown below).
- Agree to forward a summary annually to HSLC on or before June 30th describing Scan PA activities at your district center/library system.
- Agree to re-stock consumables (batteries, flash drives) from local budget/funds
- Agree to return equipment to HSLC for use elsewhere if Scan PA participation is discontinued.

ACCEPTED BY: _______________________________________________________________________

INSTITUTION: _______________________________________________________________________

DATE: ___________________________________________________________________________